



Minute

Minutes of a meeting of the Board of IPSA Wednesday 23 July 2014

Present	Sir Ian Kennedy, Chair Sir Neil Butterfield Liz Padmore Anne Whitaker [items 1 – 3] Tony Wright Marcial Boo, Chief Executive John Sills, Director of Policy and Communications Judith Toland, Director of Operations Nick Lee, Head of Board and Chief Executive Office	Head of Communications [items 1 – 5] Head of HR [items 1 – 3 and 6] Senior Management Accountant [item 4] Change Manager [items 1 – 3] Interim Head of Validation and MP Support [item 5] Head of IT and Data Security [items 1 – 6] Head of Policy and Strategy [items 1 – 3]
Apologies	None.	
Status	As approved at the meeting of the Board on 15 October 2014.	
Publication	For publication no later than 26 November 2014. <u>Sections 3, 4, 5 and 6 not for publication.</u>	

1. Welcome

1.1. The Chair welcomed the Board to the meeting.

Declarations of interests

1.2. There were no new declarations of interest.

2. Minutes of previous meetings and matters arising

IPSA/140723/1 – Minutes of a meeting of the Board, 10 July 2014; IPSA/140723/2 – Action list

Minutes of a meeting of the Board, 10 July 2014

2.1. The Board approved the minutes of a meeting of the Board of 10 July, subject to a small number of minor amendments.

Nick Lee to arrange for the publication of the minutes of the meeting of the Board of 10 July 2014.

Action list and matters arising

2.2. The Board noted that Sir Neil Butterfield, along with the Director of Policy and Communications and other members of the Executive, would be holding discussions with counsel regarding the forthcoming case at the Court of Appeal.

2.3. There were no other matters arising.

7. Compliance Officer's report

IPSA/140723/7 + annex A – Compliance Officer's report

- 7.1. The Head of Board and Chief Executive Office introduced, on behalf of the Compliance Officer, a report on his work over the preceding month.
- 7.2. The Board noted that, following consultation with the Ministry of Justice, the Compliance Officer had been appointed as the Qualified Person in respect of requests made of the Compliance Officer under s.36 of the Freedom of Information Act.
- 7.3. The Board agreed to note the report of the Compliance Officer for the IPSA.

8. Any other business

- 8.1. There was no other business.

Meeting closed.