



**Connected Party
Declaration Form**

Payroll Use Only – Employee Number

Employee Name: _____

I declare that the above named person has become / has ceased to be * a Connected Party with effect from: _____ * Please delete as applicable

A “connected party” is defined as:

- a spouse, civil partner or cohabiting partner of the MP;
- parent, child, grandparent, grandchild, sibling, uncle, aunt, nephew or niece of the MP, or of a spouse, civil partner or cohabiting partner of the MP, or
- a body corporate, a firm or a trust with which the MP is connected, as defined in section 252 of the Companies Act 2006.

Please refer to The Scheme of MPs’ Business Costs and Expenses paragraph 3.19 – 3.23 and 7.8

Signed _____

MP Name _____

Date _____

Data Protection Statement 2018

IPSA collects and processes personal information you (and others) provide, for the purposes of exercising its statutory functions, as set out in the IPSA Privacy Notice. This is published on our websites and contains our contact details. IPSA may disclose information to third parties where it is fair and lawful to do so, while respecting your subject rights. IPSA is a public authority under the Freedom of Information Act 2000 (FOIA). The information it holds may be disclosable under FOIA. Under the Data Protection Act 2018, you have a right to request a copy of the personal information which IPSA holds on you, as described in the Privacy Notice. IPSA is a registered data controller, with address: Data Protection Officer, IPSA, 4th floor, 30 Millbank, London SW1P 4DU.

Payroll use only	
Keyed by X _____	Checked by X _____
Date: _____	Date: _____

