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This bulletin contains information on:

- [IPSA Online](#)
- [Payment cards](#)
- [MPs' Pay and Pensions](#)
- [Publication policy](#)
- [Tax liability](#)
- [GDPR](#)
- [Staff Budget Reports and Phone lines](#)

IPSA Online

In July 2018, IPSA will launch a new online payroll, HR, finance and expenses system. This will move all processes online, including providing evidence for expenses claims. It will reduce paperwork and manual data entry and give your MP and their nominated proxy access to near real-time reports about budgets.

The planned start date for the new system is **Monday 2 July**. This is when you will be able to make claims, view and upload information in the new system. In the three weeks leading up to this date, we will take our current systems offline while we securely move across the data we hold about your MP's office from one system to another. We have tried to keep this period of disruption as short as possible and have chosen this period in June as there tend to be fewer expense claims at this time of year. **Friday 8 June** will be the last date when you will be able to submit new expense claims and submit payroll changes. The timesheet cut off for June remains **Friday 15 June**.

Payment cards

Most MPs have an IPSA payment card which can be used to pay for a range of products and services, reducing the need to carry debt on personal accounts. Given that the online expenses system will be unavailable for three weeks in June, **IPSA will increase spending limits on the IPSA payment card from £4,000 to £6,000 per month**, until the end of September. IPSA will continue to make all direct payments, such as to landlords or stationery and travel suppliers, and will pay salaries as normal. If an MP does not currently have an IPSA payment card, or cannot use the card for any reason, please contact your account manager to discuss this further.

During this period, IPSA will also increase the amount of time that MPs have to submit their expenses claims from 90 days to 120 days, in order to reduce the impact of the transition to the new online claims system.

MPs' Pay and Pensions

IPSA is running a consultation to review MPs' Pay and Pensions. IPSA has a statutory duty to review MPs' remuneration in the first year of each Parliament. No major changes to the 2015 determination are proposed. The consultation document sets out proposals in relation to MPs' remuneration, covering salary, pensions and the payments they receive upon losing office. The consultation document can be viewed [here](#), and responses can be submitted via this [online survey](#). Comments can also be submitted by writing to: consultation@theipsa.org.uk This consultation runs until **15 June 2018**.

Publication policy

IPSA is also consulting on some small changes to our publication policy, mainly to confirm some changes which were made last year. The consultation document can be viewed [here](#), and responses can be submitted via this [online survey](#). Comments can also be submitted by writing to: consultation@theipsa.org.uk This consultation also runs until **15 June 2018**.

Tax liability

Until now, IPSA has paid (on MPs' behalf) the tax liability incurred on costs associated with making their homes more secure, as HMRC considered this a benefit in kind. Following agreement between IPSA and HMRC, from the 2017-18 tax year, HMRC will no longer ask that IPSA pay this benefit-in-kind tax liability on security costs. This brings the treatment of security costs for MPs' homes into line with the HMRC approach to MPs' constituency offices and London accommodation. No action is required from MPs about this. A joint letter from IPSA and HMRC on this change will be sent shortly to all MPs.

GDPR

Strengthened data protection requirements come into effect tomorrow, 25 May, through the General Data Protection Regulation (GDPR). The legislation requires personal data to be processed lawfully, kept up to date and only for as long as necessary, and to be protected by technical safeguards. There are also enhanced data rights for individuals.

IPSA's Chief Executive recently wrote to all MPs to update them on GDPR. The letter is [here](#).

IPSA's privacy policies [can be viewed here](#).

Staff Budget Reports and Phone lines

All staff budget reports for April are now available in the expenses system.

Please note that IPSA's payroll team will be unavailable on Friday 25 May due to staff training.