



12 December 2017

This bulletin contains information on:

- [IPSA Online Homepage](#)
- [Westminster Roadshow](#)
- [Payments over Christmas](#)
- [Phone lines over the Christmas and New Year period](#)

IPSA Online Homepage

Our new IPSA Online homepage is now live. This brings all our current systems together in one place, with secure sign-on through your Parliamentary account. The new homepage gives direct access to the current expenses system without an RSA token or separate login, as well as a new online payslip function, which will go live in 2018. All the guidance and forms currently on the IPSA website are here and you will also be able to view your costs and expenses data before they are published. You can [read more about IPSA Online here](#).

You can access the homepage through the following web address:

<https://www.ipsonline.org.uk/> (you may need to allow pop ups the first time you login).

There are a range of [training materials for the new homepage available here](#).

Westminster Roadshow

We will be at the House of Commons Roadshow in Westminster on Thursday 14 December to give a presentation about IPSA and take any questions. Please do come along to offer any feedback on our new systems.

Payments over the Christmas period

Please make a note of the following information regarding payments over Christmas:

- **Expense claim payments** – The last reimbursement claims to be processed for payment this month will be on Tuesday 19 December 2017. Any claims processed after this date will be paid in January 2018.
- **Direct rental payments to landlords** – these will continue as normal but if you have any amendments or cancellations to your January scheduled payment, please ensure these are communicated to us by Friday 15 December 2017.

- **Pay day will be the last working day of the month, Friday 29 December 2017.**

Phone lines over the Christmas and New Year period

The IPSA information line for MPs and their staff will close for Christmas on Friday 22 December at 12.30pm. Phones will reopen on Wednesday 27 December at 10am.

Phone lines will be closed from 5pm on Friday 29 December and reopen on Tuesday 2 January 2018 at 10am.

Independent Parliamentary Standards Authority (IPSA)

4th Floor

30 Millbank

London

SW1P 4DU

General Enquiries: 020 7811 6400

info@theipsa.org.uk

www.theipsa.org.uk

Follow us on Twitter: [@ipsauk](https://twitter.com/ipsauk)