

## **IPSA's office move and new postal address**

IPSA will be moving offices on the weekend of 26-27 April. The lease for our current office expires next spring and to ensure we are not trying to move around the time of a general election, we have planned ahead by bringing the move forward and letting out the remainder of the lease on our current office.

To prepare for transferring the phone lines and IT system to the new office over the weekend, IPSA phone lines (including the Information Line) and email addresses will not be available on Friday 25 April afternoon from 12 noon onwards. We will be back up and running as normal in our new premises on Monday 28 April, which coincides with the end of parliamentary recess. We apologise for any inconvenience this may cause and will respond to emails as soon as possible from Monday.

From Monday 28 April onwards, please use this new address for all postal correspondence to us:

**Independent Parliamentary Standards Authority (IPSA)**  
**4th Floor**  
**30 Millbank**  
**London**  
**SW1P 4DU**

All IPSA phone numbers and email addresses will remain the same. We will also have a mail re-direction service in place for a short period of time for any mail accidentally sent to our old address.

## **QC Supplies - name change to XMA Ltd**

As you may be aware, QC Supplies has changed its name to XMA Ltd. You do not need to do anything different as a result. If you already use the QC Supplies website with your IPSA log-in details, your log-in details will remain the same. All existing direct payments to the supplier will be unaffected. The company will continue to provide the same services and products under its new name of XMA Ltd.

## **IT security and the Heartbleed bug**

As you may be aware, some IT systems around the world have been affected by a wide-reaching security vulnerability known as the Heartbleed bug. We want to reassure you that an independent test has shown that IPSA's IT systems are safe from the Heartbleed bug. For more information on the bug generally, you may wish to visit this website: <http://heartbleed.com/>

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**Phone:** IPSA Information Line: 020 7811 6400 (Normal opening hours 1pm-5pm, Monday to Friday)

**Email:** [info@parliamentarystandards.org.uk](mailto:info@parliamentarystandards.org.uk)

**Post (from 28 April):** IPSA, 4<sup>th</sup> floor, 30 Millbank, London SW1P 4DU

**Website:** [www.parliamentarystandards.org.uk](http://www.parliamentarystandards.org.uk)