

**This Bulletin contains information on:**

- [IPSA General Election Website](#)
- [Closure of the IPSA Information Line](#)
- [IPSA's contact details](#)
- [New RSA software tokens - update](#)

### **IPSA General Election Website**

We are pleased to announce that the IPSA General Election website is live from today. We hope that this website will answer all the questions you may have in the run up to next year's Election. It is designed for MPs and their staff, as well as parliamentary candidates.

The website is at:

<http://generalelection.parliamentarystandards.org.uk>

If you have any feedback on the website, please use the 'contact us' page on the site itself.

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### **Half-day closure of the IPSA Information Line on 5 December**

Please note our MP Support telephone line will be closed on Friday 5 December until noon for essential staff training. If you would like to speak to us on that day, please send us an email requesting a call and we shall ring you as soon as we can.

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### **IPSA's contact details**

We would like to remind you of IPSA's address since we moved premises in April 2014. While we have forwarding arrangements from our old premises in place, it is important that you use our correct address if you are sending us post.

All correspondence, expense forms, payroll forms and evidence supporting claims should be sent to IPSA at:

4th Floor  
30 Millbank  
London

SW1P 4DU

The quickest and safest way for post to reach us is to use the IPSA drop box located in Portcullis House.

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### **New RSA software tokens - update**

We are providing MPs and their staff with a software token to replace the physical RSA tokens you currently have to securely access IPSA's online expenses system. Many of you have already made this transition. If you have not, you should do so now.

Software tokens can be installed on a range of mobile devices and laptops, as well as desktop computers. The new RSA software tokens offer the same level of security as the hardware tokens that you currently use. You can [click here](#) to read more about RSA Software tokens and you can also [click here](#) for a short video guide.

So that we can issue you with a software token, visit <http://mobile.parliamentarystandardsbackend.org.uk/> using the device on which you want to install the software token. Then answer a few security questions. The software token will then be emailed to you.

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### **IPSA Contact Details**

**Phone:** IPSA Information Line: 020 7811 6400 (Open daily from 10am-5pm)

**Email:** [info@parliamentarystandards.org.uk](mailto:info@parliamentarystandards.org.uk)

**Post:** IPSA, 4<sup>th</sup> floor, 30 Millbank, London, SW1P 4DU

**Website:** [www.parliamentarystandards.org.uk](http://www.parliamentarystandards.org.uk)