

Deadline for 2012-13 claims – Thursday 30th May 2013

As you will know from the year end guidance we sent on 1st March, the deadline for submitting claims for the 2012-13 financial year is Thursday 30th May 2013. We are allowing 60 days instead of the usual 90 because we need to close our accounts for last year and make sure your P11D is accurate. It is your responsibility as an MP to ensure that your claims are submitted on time, so if your proxy is unavailable to do so, you should contact us for help completing your claims before the deadline.

Payment Card – contactless use

You may have noticed that, like many other credit cards now, the new Payment Card can be used to pay for items contactlessly. This means that you can wave the card in front of a reader at participating retailers and pay for small value items (up to £15) without having to enter any further information. Please be careful that you don't use it unintentionally, especially on London Underground. In order to avoid this happening, it's a good idea to keep the card separate from your Oyster Card.

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