

Online System Update

The online system will be unavailable from 6pm on Saturday 30th March until 9am on Tuesday 2nd April 2013 while we make the small changes required to reflect the new Scheme rules to apply from 1st April 2013. We will also upload your 2013-14 budgets and update the journey types available. We apologise for any inconvenience.

Monthly mileage form

If you use the monthly mileage form, please make sure you download a new spreadsheet template from our website after 1st April 2013, as we will have updated it to reflect the new journey types. If you continue to use the old template, the system may have difficulty processing your claim and you may need to complete it again.

Using your Payment Card to pay for council tax or business rates bills

As you may know, you can use your Payment Card to pay for your annual council tax and business rates bills. Consequently, from 2nd April we will temporarily increase the single transaction limit on all cards to £2,000, reducing them back to £1,000 from 1st May 2013. If you have a larger bill than this, give us a call and we will temporarily increase the limit to accommodate it. Don't forget to be careful when using your card this week – any transactions processed by Barclaycard before 1st April will be allocated to your 2012-13 budget, any processed on 1st April or after will be allocated to your 2013-14 budget.

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