



This week's news:

Publication of expenses

On Thursday 3 February we will publish the next cycle of MPs' expenses on our dedicated publication website at <http://www.parliamentary-standards.org.uk/>. This will cover claims in September and October, including any 'not paid' claims submitted after 14 September. For these claims, we will publish the following information:

- description of the claim
- transaction date
- amounts (claimed, paid, not paid where applicable)
- reason it was not suitable for payment
- status of claim (paid, part paid, not paid)

We will also be publishing details of claims which have been repaid. These are cases in which a claim has been made, paid by IPSA, but the funds have subsequently been returned by the MP.

On Monday 31 January we will write to you with instructions for how to preview the claims which will be published. For more information on what we will publish and when, please view our [publications policy](#).

Don't Forget...

Tracking your claims

You can track the progress of your claims using the online expenses system. On the home page, please click one of the two 'Submitted' links on the right hand side of the green box. The first refers to claims submitted from your own account and the second refers to claims originally submitted by

your proxy and then confirmed by you. Please note that we aim to pay claims within 12 working days of receiving the relevant paperwork.

Contingency Payments

If you find that you are going to exceed a particular budget, you can apply for a contingency payment. These payments will only be considered if the claim is incurred in the performance of your Parliamentary functions, and if you can show that the budget needs to be uplifted to allow you to effectively carry out these functions. For full instructions on how to make a contingency claim, view our [‘Guide to making a claim for contingency payments’](#).

Contacting IPSA

Phone: IPSA Information Line: 020 7811 6400
(Opening hours 1pm-5pm, Monday to Friday)

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Post: IPSA, 7th floor, Portland House, Bressenden Place, London, SW1E 5BH

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